

NAVESTOCK PARISH COUNCIL

Clerk to the Council: Victor Simmons

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To: Members of The Public

Members of the Council are respectively requested to attend the Annual Parish Council Meeting and bi-monthly Parish Council Meeting to be held on Tuesday 16th May 2023, at 7.00 pm in Navestock Village Hall (committee room). The purpose of said meeting will be to transact the business shown in the agenda below. Members of the public and press are welcome to attend.

Navestock Annual Parish Council Meeting

- 1. Current Chairperson's welcome**
- 2. Appointment of Chairperson for 2023/24**
- 3. Following the Parish Council election on Thursday 4th May all elected councillors are required to sign the "Declaration of Acceptance of Office" book**
- 4. Apologies and reasons for absence**
- 5. Appointment of Vice Chairperson**
- 6. Appointment of Officers & Representatives in relation to the following:**

Greens Charity

Planning

Common Land and Verges

Localism

Working Parties:

**Curtis Mill, Horseman Side, Murthering Lane,
Navestock Heath, Navestock Side, Shonks Mill**

Village Show

Village Hall

Parish Bankers

Internal & External Auditors

Re-Confirmation that the Chairperson can make decisions between Parish Council Meetings in consultation with the Vice Chairperson and Clerk

FOLLOWED IMMEDIATELY BY A
Navestock Parish Council Meeting
Agenda

23/27) Chairperson's Welcome

23/28) Apologies and reasons for absence

23/29) Declaration of interests with regards to items on the agenda

23/30) To approve the minutes from the Annual Parish Assembly and Parish Council Meeting - Tuesday 14th March 2023

23/31) Matters arising from previous meetings:

31.01) Village Hall Sports Pavilion (build) and sports field issues

31.02) Flooding & effluent Horseman Side / Goatswood Lane

31.03) Health and Wellbeing

31.04) Spring Farm & Skip-A-Hoy (environmental issues)

31.05) Tyser Green - tree issues (Swan Housing)

31.06) Neighbourhood Watch including CCTV

31.07) Shonks Mill flood storage area

31.08) Navestock Side - sewage discharge

31.09) Dog waste bin - Green Lane / Navestock Side

31.10) Sports field hiring policy

31.11) Common Land issues within Navestock Parish

31.12) Proposed changes to ward boundaries in Brentwood Borough Council

31.13) Security of the "The Green" due to vehicular ASB

31.14) Navestock Village Hall disabled access

31.15) Parish Council elections - Thursday 4th May 2023

31.16) Coronation of King Charles III - Saturday 6th May 2023

31.17) Shonks Mill Road / Dudbrook Road Lady's Hill (LHP Submission)

31.18) Navestock rubbish and litter issues

31.19) Annual playground inspection 2023

23/32) Suspension of meeting for public participation with respect to items on the agenda

Members of the public can state points, but no decisions will be made at this meeting

23/33) Action on matters arising from public participation session

23/34) Current matters:

34.1) Church Road - sewage discharge

34.2) BBC Register of Interest Forms

34.3) EALC Funding & Applications Workshop - Monday 22nd May

34.4) Parish Councils - One Team Service Review - Wednesday 17th May

34.5) NPC Insurance renewal (August / September 2023)

34.6) NPC meeting dates / start times 2023

23/35) Reports from working parties

23/36) Correspondence and Clerks report

23/37) Planning

All new applications have been emailed out on receipt for consideration / comment

23/38) Finance

Approval of 2022/23 Annual Accounts following internal audit

Approval of 2022/23 Annual Governance & Accountability Return Part 3 (AGAR)

Banking and Finance Report. Cheques to be approved / signed:

Payroll (May), EALC/NALC Affiliation 2023/24, Defib Central Ltd. (Pads & battery),

TCG Disiti Ltd. (Sports pavilion balance and guttering), BBC (CCTV contribution),

Fenland LP Ltd. (Playground inspection), Stevenson & Co (Internal audit 2022/23)

23/39) Discussion items and date of next meeting

Additionally, matters to be raised by members for the next meeting's agenda

Victor Simmons
Clerk to Navestock Parish Council
8th May 2023