

Navestock Parish Council Meeting

9th May 2018

ANNUAL GENERAL MEETING

7.45 START

Present: Cllrs Savill, Parrish, Bere-Brown, Williams,

Apologies – Hoppit – holiday, Enkel – work, O’Shea – resigned in writing

Also Present: Chris Gelderbloom – public, Cllr Poppy 7.48pm

1. Appointment of Chairperson, Jan Savill resigned as current chair, 17 years of service, now less , effective as chair, leaving as of now, Mike Parrish stepped in as temporary Chair , seconded By DW

2. Appointment of vice chairperson – DW put himself forward, seconded by MP

3. Appointment of officers:

Clerk and treasurer – Beccy Allison

Greens charity – Mike Parrish

Planning – all councilors

Localism – all councilors

Village show – all councilors

Bankers – Bank of Ireland

Village Hall – RB RBB

Common land and verges – all councilors

Working parties – all councilors

Internal auditor – Stevenson and co – P. Beare

External Auditor – PKF Littlejohn

MP said thanks to JS for all her hard work and 17 years of service, clerk to inform BBC of resignations, Cllr Poppy said Carol Davis electoral person at BBC

Agm ENDED 8.05PM – JS left

Navestock parish council

Minutes of meeting held on 9th May 2018

Meeting commenced 8.06pm

1. Chairman's Welcome

The Chairman welcomed everyone who stayed on after AGM – MP, RBB, DW

2. Apologies for absence

Cllr L. Wagland ecc via cllr poppy, DH – holiday, AE - work

3. Register of interests

No one signed book

4. Minutes of previous meeting – accepted Unanimous – MP asked clerk to re do ANNUAL ASSEMBLY report in more detail, not just initials of who read report

4.1 MP to email or contact AE re horse signs and brackets, clerk to date all items on agenda now so we can see how long jobs are taking to finish.

4.2 Clerk to put copies of Hunt and Hunt schedule of documents letter in minute's book, cupboard at NVH AND FILES SO WE HAVE COPIES EVERYWHERE

4.3 Clerk to follow up footpaths with ECC and BBC with new reference number (Simon Taylor)

4.4 Future of field deferred, not enough councilors present to discuss matter further

4.5 AE to remove white gates, new signs deferred

4.6 Clerk and RBB to purchase letter boxes, let MP know and he will organize putting up, need discuss who pays for them

4.7 Ray Balcombe on holiday, clerk to follow up letter on his return re cricket club responsibilities and rent.

4.8 MP informed us all about Cricket club sundial and historic list for millennium commemoration and 250 years of club plinth to be erected 3ft by 3ft by 3ft brick plinth in corner of pitch by nvh gate, spend approx 40 to 50 pounds per plaque, upto 200 pounds in total, DW seconded

4.9 BBPCA cheque to be raised by clerk for subscription, after receiving email from them re renewal

4.10 Churchyard request letter for upkeep monies, decision to be deferred to next meet

8.33pm meet adjourned for public participation.

5. PUBLIC PARTICIPATION WITH RESPECT TO ITEMS ON THE AGENDA

CG Public – rubbish has been cleared in a lot of places frequently, main pothole that damaged her car been filled after 4 telephone calls, filled in 5 days later

MP READ OUT LETTER CG HAD SENT TO ECC AND BBC RE STATE OF CML and letter clerk had sent to ecc re cml and footpaths , flooding goatswood LW dealing with, Cllr Poppy said, and BA backed up, CG to email clerk re sewage system church rd, contractors must have id when knocking on doors and keep all residents informed, clerk to write when got details from CG, Nicola Marsh is the contact cllr Poppy mentioned, she's ALSO dealing with snakes hill sewage tank – this is being emptied regularly now CLLR Poppy said.

Cllr Poppy:

KEITH PARKER BEEN REELECTED Alan Marsh BBC would like a meeting with us to be arranged before next meeting in July 2018 – re trees countryside and village copper.

Town hall ahead of schedule to be finished new leisure strategy rugby pavilion king g park to be run by alliance leisure rugby golf soft play , indoor cricket nets, paddling pools to be made into splash park area

Brentwood said FA of Essex looking for office space there

Mp shows cliff plans for our cricket pavilion, said we going to apply for planning

8.51PM PUBLIC FINISHED

6. ACTION ON MATTERS ARISING FROM PUBLIC PARTICIPATION SESSION

Clerk to contact Nicola marsh re sewage church rd

7. Management of common land and verges

Nothing to report

8. Reports from working parties

8.1 DW reported that it had cost 500 pounds to sort out cml passing ford bridge end: 6 to 7 residents had split the cost between them to fill in potholes in road

CG INTERRUPTED MEET 8.52 – 2 PONIES TURNED UP ON MILLENIUM COMMON OVER NIGHT

8.53 REAJOURNED MEETING

9. Clerks correspondence and reports

9.1 Bank of Ireland finally sorted statements coming through, will look into changing banks at some point, see metro bank, clerk will go and chat to them, clerk waiting for pkj little john to send annual return form to Stevenson and co, will chase urgently, (external auditor) no finance report as books with internal auditors clerk showed bank statement to all and will send out a report as soon as books returned

Little doves requested use of field for their annual sports day, discussed that a fee should apply, MP said five pounds nominal fee DW seconded, we would also need a copy of risk assessment, insurance and health and safety clerk to write to manager

10. Planning

10.1 Nothing to report

11 Finance report

MP signed AND SAID IN FUTURE CLERKS FEES SHOULD BE WRITTEN AS GENERAL WAGES

All passwords should be written a book clerk to purchase password book

11.1 cheques to be signed

PC FEES 368.00 Inc ink cartridge

Ealc membership 216.70

Painting play are 890.00

Bbpca subs 100.00

Stevenson n co audit 360.00

Rowena – computer and scanner – to pay and be refunded by NPC from funding paid in

Rowena postboxes 72.50

Rosettes 662.50

EALC – bible of laws codes of conduct –book to be purchased by clerk

12. Discussion items

12.1 clerk to write to JS COS to thank them for there dedicated service to the pc

12.2 MP said under 50k to purchase a cricket pavilion with DW, THEY WOULD BE APPLYING FOR PLANNING PERMISSION

12.3 CLERK AND RBB WILL GO AND PURCHASE A COMPUTER AND SCANNER WITH FUNDING ON MONDAY, given go ahead to spend a little more if we thought ANOTHER MACHINE WAS BETTER

MEETING ENDED 9.16PM

THE NEXT MEETING TO BE HELD COMMITTEE ROOM NVH TUESDAY 10TH JULY 2018 8PM

PROCEEDED BY

7.45pm FINANCIAL SUB COMMITTEE