

## Navestock Parish Council Meeting

11<sup>th</sup> September 2018

**Present:** Cllrs Parrish (MP), Bere-Brown (RBB), Hoppitt (DH), Enkel (AE) Williams (DW)

Also Present public: Chris Gelderbloem(CG) Keith Parker (KP) - BBC

Meeting commenced 8.00pm

### 1. Chairman's Welcome

The Chairman welcomed everyone

### 2. Apologies for absence

Cllr Cliff Poppy – a council meeting

### 3. Register of interests

No one signed book

4. Minutes of previous meeting – changed point 5 Barkers to Bakers and Flooding to flood barrier then accepted Unanimous

4.1 Clerk to apply for Cif funding before deadline in October 2018 Ideas from-MP Notice Boards were falling apart needed an upgrade, repaint, or village green club benches need new wood on some existing benches and the addition of more benches for watching the matches and also deterring travelers coming onto the grounds, a deterrent as a boundary.

4.2 Clerk to apply for Brentwood Community Funding KP said maximum limit you could apply for was 2k deadline 29<sup>th</sup> September 2018, MP suggested the navestock Heath project – re cutting down long grasses and shrubs clear area for football again for children and to encourage walkers, runners, horse riders and golfers and to dig a deeper ditch to deter the travelers.

4.3 Coopt of councilors, Christine Gelderbloem present, she is a Greens trust charity representative and resident, Ray Balcombe not present sent apologies, Vice Chair Village Hall, Chair Navestock Cricket Club, Business tenant Navestock. MP put both candidates forward, AE agreed, DH second CG signs Declaration of acceptance, then signed by the clerk, RB to do at next meet in November 2018.

CG then moved seats from the public area to the councilor table.

**4.4** AE to remove white gates now village show is over

**4.5** Re reforming the SSST as discussed at the July 2018 meeting DW said he had contacted 9 persons to form the group, he will send an email and try and contact a few more to make up the 14 members needed.

**4.6** Discussed setting up a community WhatsApp group or neighborhood group, KP said parish councils were written out of the data protection and sharing information rules, Clerk to contact James Tonbridge at BBC, clerk will contact the council re guidelines.

**4.7** Discussed the insurance policy and what was now on the policy and why the amount of monies paid had increased, we need to have a risk assessment so the play area at the village hall is covered, clerk to contact Rospa and arrange. Clerk also to ask if we make hay on the heath and store it there are we covered for hay.

**5.1** Complaints from residents how dangerous and how much worse the road junction was at Coxtie Green rd and Wheelers lane since it had been re done. There is now a triangle in the road so when large vehicles are coming from the Brentwood town end and turning right into the junction of wheelers lane they have to reverse onto the main road to get around the triangle, this sign has already been broken, the triangle needs to go. Clerk to contact Lesley W at highways.

**5.2** Short term re the heath, we are going to cut it, use some of the meadow area for hay, possibly fence it, dig deeper ditches, look at getting horses, sheep to graze in the future to keep the grass levels low, possibly get a 2-strand wire and post fence, see if we get any Brentwood community funding. Also cricket pitch need to dig deeper ditches and at the top of the road where there is a venerable gap for caravans put a concrete block? Make small bund with soil form ditches-.

8.20pm adjourned for public participation.

## **6. PUBLIC PARTICIPATION**

Keith Parker then spoke about incursions in general and on Navestock heath, we said it would cost approx. £1500 to do all the works on the heath re stopping them reoffending. He then reiterated a lot of the information the councilors had spoken about at the last meeting re all the monies been spent by BBC and how more CCTV and signs and stop and search was being implemented around the borough especially in the Navestock area. He also stated that incursions were smaller this year on public land as defenses had been put in place and that local farmers and private land owners were being more effected.

8.31 finished

## 7. ACTION ON MATTERS ARISING FROM PUBLIC PARTICIPATION SESSION

Nothing

## 8 MATTERS BOUGHT FORWARD

A .AE will remove gate now village show finished

B. Re Field site owned by pc adjacent to village hall what to do with the land.

MP and DW been to Kent to look at pavilions for field and to reapply for planning permission, would cost £85000.00 approx. or we could sell the field or we do nothing with it and keep it, then it will end up looking like Navestock Heath and cost £1000 pa to upkeep.

MP asked each councilor their thoughts

RBB NOT TO SELL, PUT IN PLANNING PERMSIISION, NEED TO FACTURE IN PARKING, ADD PATIO IN COSTINGS

KP – LAST ONE WAS TURNED DOWN AS TOO BIG, HE SUGGESTED MARKING OUT FOOTBALL PITVHES TOO WHEN PLANNING AND WHITE LINE IT SO THEY CAN SEE WHAT WE INTENED TO DO

DH – NO SALE, YES TO PAVILLION AND FOOTBALL PITCHES, NO TO DOING NOTHING

AE – IF WE DO NOTHING WE WOULD BE ABLE TO MAKE HAY AND COVER OUR MOWING COSTS, PAVILLION YES, COULD THEN SELL IT TO SPORTS CONSORTIUM OR IF REFUSED PLANNING SELL TO THEM

DW – NO TO SALE, AS TRAVELLERS MAY OFFER TO BUY IT YES TO PAVILLIO OR GRAZING LAND

CG NO SALE, LONG TERM WE CAN'T DO ANYTHING, AGREED TO PAVILLION AND PLANNING

Agreed by all to go ahead with applying for planning MP and DW

C. MP and DW had built millennium brick block on corner of cricket pitch, putting together time capsule and looking into aluminum top to engrave 250 years cricket club and celebrate and commemorate 2000 millennium year.

## 9. Management of common land and verges

The BBC have public liability on any land they work on its common land administered by BBC, KP WILL CHECK INSURANCE, AE to supply list of verges for KP to look at, KP said highways do 4 safety cuts a year, 2 done, 2 to go Horseman side to mill lane, Alma and the opposite direction, AE said the bushes are really overhanging AE to send pictures to the clerk to forward. AE said what BCC doing not sufficient, KP will contact the depot re hedges.

## 10. Reports from working parties

AE Horseman side and GOATSWOOD THE CORNER OF THIS JUNCTION STILL AWFUL SEWAGE SMELLS, CLERK TO CONTACT David Carter at Environment still fires going on and flooding

DW said Enforcement officers had been to see local residents re Hunters Green workshop

Chesnutt Cottage – Bridle path been used by lorries, looks as though they are building a house, what is the progress from CML to CMG, Alan Marsh has a report, Contact Enforcement Richard Bates send details to him – clerk to contact.

DH Spring farm Murthering Lane More noise from concrete crunching, fences are down, more rubbish been tipped, again clerk to contact Richard Bates

## 11. Clerk correspondence and report

To apply for cif funding by 14<sup>th</sup> October – decided to apply for benches for the cricket pitch to replace the ones falling apart and stop vehicles coming onto the cricket pitch.

The clerk produced the traveler folder, bright red to be kept on the cupboard with all contact details if travelers seen to be pitching up in NAVESTOCK, Keith parker then mentioned the gold cover email system, he will add us to it.

## T12. Planning

Nothing to report

13a .AE Showed us Village show accounts summary, monies still to be paid in, clerk took cheques to pay in and AE took the postbox key for village hall, Little Doves have their key but spare keys for both kept at village hall in our cupboard.

13b1 Clerk will go ahead and change bank accounts to Metro bank

13c Clerk to send receipt to cricket club for 20 annual fees

13d Agar annual report completed with minute reference and to be sent by clerk.

14. Navestock Village hall landline number to be taken off the website by clerk

Poppy service November 11<sup>th</sup> Sunday, CG offered to lay wreath 630pm service

Next meet November 13th September 2018, 8pm

10.40pm meet ended.



Town hall ahead of schedule to be finished new leisure strategy rugby pavilion king g park to be run by alliance leisure rugby golf soft play, indoor cricket nets, paddling pools to be made into splash park area

Brentwood said FA of Essex looking for office space there

MP shows cliff plans for our cricket pavilion, said we going to apply for planning

8.51PM PUBLIC FINISHSED

## 6. ACTION ON MATTERS ARISING FROM PUBLIC PARTICIPATION SESSION

Clerk to contact Nicola marsh re sewage church rd.

## 7. Management of common land and verges

**Nothing to report**

## 8. Reports from working parties

**8.1 DW** reported that it had cost 500 pounds to sort out cml passing ford bridge end: 6 to 7 residents had split the cost between them to fill in potholes in road

CG INTERRUPTED MEET 8.52 – 2 PONIES TURNED UP ON MILLENIUM COMMON OVER NIGHT

8.53 REAJOURNED MEETING

## 9. Clerks correspondence and reports

**9.1 Bank of Ireland finally sorted statements coming through, will look into changing banks at some point, see metro bank, clerk will go and chat to them, clerk waiting for pkj little john to send annual return form to Stevenson and co, will chase urgently, (external auditor) no finance report as books with internal auditor's clerk showed bank statement to all and will send out a report as soon as books returned**

Little doves requested use of field for their annual sports day, discussed that a fee should apply, MP said five pounds nominal fee DW seconded, we would also need a copy of risk assessment, insurance and health and safety clerk to write to manager

## 10. Planning

**10.1 Nothing to report**

## **11 Finance report**

MP signed AND SAID IN FUTURE CLERKS FEES SHOULD BE WRITTEN AS GENERAL WAGES

All passwords should be written a book clerk to purchase password book

**11.1** cheques to be signed

PC FEES 368.00 Inc ink cartridge

Ealc membership 216.70

Painting play are 890.00

Bbpca subs 100.00

Stevenson n co audit 360.00

Rowena – computer and scanner – to pay and be refunded by NPC from funding paid in

Rowena postboxes 72.50

Rosettes 662.50

EALC – bible of laws codes of conduct –book to be purchased by clerk

## **12. Discussion items**

12.1 clerk to write to JS COS to thank them for their dedicated service to the pc

12.2 MP said under 50k to purchase a cricket pavilion with DW, THEY WOULD BE APPLYING FOR PLANNING PERMISSION

12.3 CLERK AND RBB WILL GO AND PURCHASE A COMPUTER AND SCANNER WITH FUNDING ON MONDAY, given go ahead to spend a little more if we thought ANOTHER MACHINE WAS BETTER

MEETING ENDED9.16PM

THE NEXT MEETING TO BE HELD COMMITTEE ROOM NVH TUESDAY 10TH JULY 2018 8PM

PROCEEDED BY

7.45pm FINANCIAL SUB COMMITTEE

