

# NAVESTOCK PARISH COUNCIL MEETING MINUTES

14th January 2020 - 20.00 START

**Present:** Councillors John Parrish known as Mike (MP), Raymond Balcombe (RB), Rowena Bere-Brown (RBB), Adrian Enkel (AE), Christine Gelderbloem (CG), David Hoppitt (DH), David Williams (DW).

**Also Present:** New Clerk Victor Simmons (VS), Borough Councillor Cliff Poppy (CP), Retiring Clerk Jessica Chandler-Smith (JCS)

**1. Chairman's Welcome:** The Chairman welcomed everyone present to the meeting. MP thanked CG for research on the traveler situation, RBB for overseeing refurbishment of the new play area, RB for the website and AE for repairs to the village hall gates. MP appointed the new Clerk, Victor Simmons

**2. Apologies for absence - None**

**3. Register of interests - Declared and signed by AE**

**4. Minutes of previous meeting - Item 5.6 (Lottery Grant)** Pentagon quote incorrect, amended to £14590.95, signed and agreed minutes as correct. Note: There was discussion on reducing minutes length to save space in the existing minutes book, ***Clerk to investigate / action***

## **5. Matters Arising**

**5.1 Policing Navestock - MP** says that rural policing had enjoyed some success with one or two cars seized. However, as yet he'd received no reply from the Chief Constable to his letter of late last year

**5.2 Newsletter - MP** very pleased with the newsletter, CG said the next edition was scheduled for the end of January / early February including planned events and an item on the new play area

**5.3 Website - RB** said 1000 hits so far (approx 80 per week). AE had received a photograph from Australia and RB working on naming those on the site. clerk to have access codes but read only

**5.4 Parish Field / Pavilion - RB** reports limited interest at present although difficult to move forward until building work / facilities are complete. DW says plans are still not on the BBC portal despite 3 sets being submitted, ***DW and Clerk to chase BBC***

**5.5 New Play Area - RBB** says project is nearing completion and she is happy with the quality of work. There's an anticipated shortfall of £3500, Little Doves asked for a contribution. Official opening discussed with possibly MP, Mayor, Councillors, Little Doves (including children), Brentwood Gazette etc. ***RBB to arrange with thanks to Lottery Funding (banner / plaque?) and BBC***

**5.6 Letters to Alec's / Little Doves and Village Hall - See agenda item 13**

**5.7 Priors Golf Course - CG** understands the purchaser has pulled out and the site is going back to auction. It appears the Havering section is sold but the track to the M25 and 2 other areas aren't

**5.8 Dudbrook Planning Application - See agenda item 12**

**5.9 Planning** - See agenda item 12

**5.10 Fireworks** - MP says the event was a success with revenue from the hire of field. Overall Little Doves reported no profit, possibly due to the late staging? Only one complaint received

**5.11 Village Hall Gates** - MP reports gates replaced but AE states locks still to be resolved. **Clerk to invoice Village Hall for 50% of costs after VAT** as materials purchased on their behalf

**5.12 New Clerk** - MP thanked Jessica Chandler-Smith for her work as handover to VS completed (JCS to lend support if needed). A resolution was agreed that moving forward any 2 councilors or the Clerk (RFO) to be authorised signatories on a two to sign basis (Metro Bank). Metro to be visited to remove Rebecca Allison (previous Clerk) & Jessica Chandler-Smith (retiring Clerk) from the account, with Victor Simmons added as RFO. No debit card permitted & view only online access (**Clerk / RBB**)

**5.13 Village Show** - AE to give MP all relevant contacts for show, JCS said some email contacts were visible in the Gmail account. MP offered the bunker for a meeting / weekday supper to discuss event in April for all likely participants. **Clerk to write to Roy Tyzack regarding a possible date** as the Village Society will be running the field this year with the PC dealing with internal events in the hall

**5.14 Church Plaque** - MP says the Church committee have already decided this is ok to proceed with approval from the PC received for a price of approximately £1400.00

## **6. Public Participation with Respect to Items on The Agenda**

### **20.52 Meeting adjourned for public participation**

CP shares that there is a full meeting next week of BBC with regards to King Georges Playing Field leisure facilities plus the LDP. It also appears letters have gone out regarding purchasing land at 1 Snakes Hill so that a road can go in to resolve the ongoing septic tank issue. Fly tips continue to be an issue with hazardous materials left in the Dudbrook area (MP suggests a camera). Peter Boyes had submitted a letter to BBC regarding incidents in Coxtie Green Road which included human waste

### **20.58 End of Public Participation**

## **7. Action on Matters Arising from Public Participation**

**Clerk to write to BBC regarding Snakes Hill sewerage tank** which is emptied twice a day for an update on their action plan. Are the church commissioners also responsible for some affected areas?

## **8. Current Matters**

**8.1 Pretoria Energy / PJ Lee & Sons** - **Clerk to write to companies regarding damage their lorries caused to the greensward and the private road between the village hall and the cricket green** whilst removing sugar beet. RB has photos and MP said contract manager on site agreed to repair damage caused. Clerk to also purchase 2 signs sayings "PRIVATE ROAD NO PUBLIC RIGHT OF WAY"

**8.2 Lottery Grants** - RBB suggests using a company to further grant applications for the village hall Pavilion extension. MP thought we could do this ourselves by looking out for grant opportunities

plus investigate the new CIF round which opens in April. Also, BBC CVC may be able to assist?

## 9. Matters Brought Forward

**A) Commemorative Plaque** - MP states still in hand

**B) Scouting Award** - Scout Leader Jan Savill received a well-deserved merit award this month

**C) January 31<sup>st</sup> Brexit Celebrations** - MP said Union Jack should be flown and ***Clerk to write to Roy Tyzack to action*** plus as Beacon Master he can decide if he wishes to light same

## 10. Reports from Working Parties

CG raised that ECC are promoting courses on mental health (and dementia care). The course is 4.5 hours long, perhaps NPC could offer to host if sufficient parish interest?

The 125th celebration planning was well advanced with a cheese and wine event (including tasting) on March 28<sup>th</sup> (18.00 / 18.30 start). Roy Tyzack and Keith Gardener to give local talks, with a film for children. This was a family event and free to those on the electoral role plus children, to be advertised in next newsletter. CG also highlighted a village walk on April 25th and MP mentioned the Queen's Birthday fly-past on June 13th with a picnic planned.

CG raised excessive lighting at Black Cottage since new owners moved in. DW reported some police activity on Curtis Mill Green regarding quad bikes with limited success.

DH highlighted the postcode problem on Curtis Mill Lane (RM4 1HP) whereby the properties are effectively split in half by the no through road barrier. ***Clerk to investigate further with Royal Mail and BBC (Carol Davies) as the 4-mile detour is a major issue for emergency vehicles and deliveries.***

AE raised sewerage issues in Goatswood Lane / Horseman Side plus flooding in Tyser Green due to the ditch. There were also issues with a broken tree at Tyser Green and possible planning enforcement issues O/S Wattons Farm which might also involve Nature England (SSSI)? 3 more caravans had arrived in the area. ***Clerk to write to interested parties after further investigation.***

**11. Correspondence and Clerks Report** - RBB reported brambles encroaching onto the road in Shonks Mill Road / Princes Road. ***Clerk to provide CP with details as NATS are in the area shortly*** and may be able to add this to their programme?

**12. Planning** - Planning applications were noted and ***Clerk to register concerns over Dudbrook on the BBC planning portal*** with reference to increased traffic (no objection to actual plans)

**13. Finance** - Cheques were signed for pay (JCS), Fenland Leisure x 2 (old play area), MRD Field and Ground Services (village hall gates) and D. Williams for BBC planning application. MP said the budget requirements for 2020/21 was £37K and it was agreed to retain the precept at £22K (as 2019/20), ***Clerk to submit to BBC by 31st January. Village hall to be invoiced for £481.00*** being their share of the new gates project plus ***Alec's for 2 years swing sign rental and Little Doves for 2019 field hire (Clerk to deal).***

**14. Discussion Items** - None. **Next meeting March 10th following Parish Assembly at 19.45.**

**Meeting closed at 22.21**