

## NAVESTOCK PARISH COUNCIL MEETING MINUTES

Tuesday 10th November 2020 - 20.00 START

**Present:** Councillors John Parrish known as Mike (MP), Raymond Balcombe (RB), Rowena Bere-Brown (RBB), Adrian Enkel (AE) from 20.15, Christine Gelderbloem (CG), David Hoppit (DH)

**Also Present:** Clerk Victor Simmons (VS), Essex County Council Lesley Wagland (LW) from 20.05, District Councilor Cliff Poppy (CP) from 20.02, Ann Cocklin (AC) - Admin Assistant to LW

**This was a virtual meeting via the ZOOM platform. All participants had video and audio connectivity except DH who was audio only**

**1.) Chairman's Welcome:** The Chairman welcomed everyone present to the meeting. MP highlighted RB for his work on updating the website, CG for the newsletter which would be ready for distribution shortly and the Clerk for keeping everybody up to date as required

**2.) Apologies for absence** - Councillors David Williams (DW) - (technical login issues - Accepted)

**3.) Register of interests** - None declared

**4.) Minutes of previous meeting** - Minutes agreed as correct (to be signed by MP at a later date)

### **5.) Matters Arising**

**5.1) Policing Navestock** - MP reports a constructive ZOOM meeting organised by Tracey Lilley (BBC) had taken place. Attendees were the police, Epping DC plus various councillors who had a full & frank discussion on policing & enforcement. Awaiting Legal advice on possible measures. **Carried forward**

**5.2) Pretoria Energy / PJ Lee & Sons** - MP reports maize harvest under way resulting in mud issues in Old Road. The cricket track and Green Lane field gateway (partial) had been blocked to stop the illegal lorry activities & damage seen last year. **Clerk to monitor & escalate again as appropriate**

**5.3) Priors Golf Course** - CG understands that the new owner Barry Atkins is fully aware of the PROW issues on the site and has been encouraged to discuss the situation with ECC regarding a possible footpath diversion / stile. **CG to monitor situation**

**5.4) Village Hall Pavilion including potential grant applications** - MP says the current planning application has stalled due to a degree of misunderstanding between BBC and the Parish Council. CP has intervened and arranged a meeting with planning this week to clarify the situation. **MP dealing**

**5.5) Snakes Hill Sewerage Tank** - MP states that tank has now gone. CP confirms BBC has purchased 1 Snakes Hill and are building a road to its left to allow access to the original tank. **Item closed**

**5.6) Curtis Mill Lane Postcode Issue** - Clerk still dealing who has made contact with BBC GIS Officer (Owen James) who will investigate the problem once supplied with details. DH and DW request sight of information to be submitted before any further action taken. **Carried forward (clerk dealing)**

**5.7) Commemorative Plaque** - MP says the plaque is ready to be fitted but the weather has held up installation. *MP & RB dealing*

**5.8) Flooding Horseman Side / Goatswood Lane** - MP advised that the local landowner had dug out the ditch to stop sewerage spilling onto the roads. LW has been chasing Highways and the Environment Agency (EA) as the sewerage problem is still a major concern. *AE & MP dealing*

**5.9) Health and Wellbeing** - CG had spoken to Danielle Frost (Health and Wellbeing Officer - EALC) regarding possible grants as a stimulus for new local groups. Any such initiative would need to be specifically tailored to the needs of Navestock. *Carried forward (topic for discussion by Councilors)*

**5.10) Murthering Lane / Stapleford Abbots Golf Course (Abbots)** - MP noted the golf course car wash planning application had been rejected again. CG advised that a new landowner was removing some unsightly fencing in Murthering Lane. *Carried forward (topic for discussion by Councilors)*

**5.11) Village Hall partition project** - RB advised our Essex CIF grant application was unsuccessful & the project was on the next Village Hall meeting agenda. MP stressed the urgency of moving the matter forward due the Locality Fund Grant deadline of February 10th for claims. *RB dealing*

**5.12) Priors Golf Course (PROW No. 38)** - MP stated the current position had been covered as part of item 5.3. LW confirmed ECC discussions ongoing regarding a possible gate / stile. *Carried forward*

**5.13) Spring Farm & Skip-A-Hoy (environmental issues)** - MP explains the issue had been discussed during the meeting reported under item 5.1 and that things are progressing. CG reported that activities at the site continue unabated. *Carried forward*

**5.14) BBC (register of members interests)** - MP advises BBC website still not updated despite new Information being supplied several weeks ago. *Clerk dealing*

**5.15) Playground reopening process** - MP suggests playground to remain closed. *Carried forward*

**5.16) National Citizenship Scheme (litter picking & Village Hall field levelling)** - MP thanked Navestock CC for their help with levelling of the field. MP & CG declared the litter picking initiative a success with excellent local support and the final event at Curtis Mill Green to follow. *Item closed*

**5.17) Goatswood Lane (safety cut and naming of new road)** - MP states safety cut issue in abeyance as proving problematical identifying owners of hedges in question. New road naming resolved as all interested parties have agreed to "Hounds Grove". *Carried forward*

**5.18) Tyser Green Trees (Swan Housing)** - Clerk advises progress limited as trees are outside current fencing but probably within the boundary of the site. MP states both Clerk and himself have spoken to the Church Commissioners agents as realistically deeds are required to move forward. CP offers to contact Alan Marsh (BBC Arboriculturist) for his input. *Clerk & CP dealing*

**5.19) Commonland (Curtis Mill Lane)** - LW advised that AC had made contact with Natural England (Andrew Mackintosh) regarding the barbed wire issue. Their local team will investigate the matter. MP thanked LW & AC for their perseverance in chasing various NPC issues. **Carried forward**

**5.20) ECC Highways Pothole Initiative** - LW advised that the Dudbrook Road potholes compiled by the Clerk were now awaiting repair & there was an ECC claim process for tyre damage. **Clerk dealing**

## **6.) Public Participation with respect to items on the agenda**

**NOTE: PUBLIC PARTICIPATION HAS BEEN SUSPENDED DURING VIRTUAL MEETINGS**

**7.) Action on matters arising from public participation** - Not applicable

## **8.) Current Matters**

**8.1) Neighbourhood Watch including CCTV** - MP explains that CCTV was a topic at the recent meeting mentioned under item 5.1. There are legal issues surrounding cameras but BBC have indicated a willingness to fund at least one with several residents prepared to facilitate sites. NPC agreed unanimously to provide a budget of £1500 to assist with the project. **MP dealing**

**8.2) BBC (revised recyclable waste collection arrangements)** - MP reports that there have been complaints over the size of new bags plus them blowing into the roads. However, smaller ones are now available for collection from BBC if required. **Item closed**

**8.3) NPC Website (accessibility standards)** - RB advised the website is currently receiving up to 600 hits a month. It was recently updated including an accessibility statement. **Item closed**

**9.) Reports from Working Parties** - RBB made comment on the continuing problem of potholes and flooding in Princes Road, AE added a pothole issue O/S I Bower Farm Cottages, Horseman Side (**Clerk to forward details to LW**). CG highlighted ongoing fly tipping issues; MP / RB suggested adding reporting options for residents to the newsletter / website. Discussion regarding flooding O/S Tyser Green involving RB, MP & AE. Deeds to establish Swan Housing's responsibility key to moving issue forward (see 5.18). CP advises NATS team do not deal with blocked ditches etc, plus their next attendance in Brizes & Doddinghurst should hopefully be 2 weeks rather than 1. DH reiterated the problems in Curtis Mill Lane including Skip-A-Hoy still burning rubbish overnight. **CG to report to Tracey Lilley (BBC)**

**10.) Correspondence and Clerks Report** - Clerk advises that everything received has already been covered save the overgrown hedge O/S The Forge (Navestock Side). This has been reported to Highways who should be contacting the landowner asking them to resolve the matter

**11.) Planning** - MP says the development at Dudbrook Hall had been passed by a BBC Planning Committee, the car wash at Abbots Golf Course refused plus rumours of an appeal to develop land opposite Clementines (Murthuring Lane). AE mentioned development at Springvale Farm which possibly breached planning regulations, CP asked to check with BBC Enforcement and advise accordingly

**12.) Finance** - MP has checked the accounts / records & everything is in order. Cheques to be signed for payroll & postage, CG (litter pickers), RB (website) & DW (BBC planning application). Clerk advises PKF Littlejohn still have the AGAR (publication deadline 30th November) & HMRC have yet to refund our VAT claim (paper submission due to a request of bank change). Following a discussion with MP Clerk states that NPC do not have to publish transparency details under AGAR Part 3 & do not intend to do so

**13.) Discussion Items** - LW advised that Essex CC had received £3.9 million for Covid measures of which £200K was from their own resources. AC has sent out details of where to apply for various parts of this fund which NPC had received and Councilors have seen / read. LW also requested reported flooding issues to be forwarded to her. CP reported that the Community Hubs / Food Banks were working well with high levels of usage. He also advised that the BBC LDP was close to completion / publication

**Next meeting Tuesday January 12th 2021.**

**Meeting closed at 20.55**

***Victor Simmons  
Clerk to Navestock Parish Council  
5th January 2021***